

EL DORADO UNION HIGH SCHOOL DISTRICT

Overnight Instructional Trip Expectations Checklist

School _____ Event _____

Date of Trip _____

- We adhere to the COVID-19 requirements of the hosting venue.
- A detailed itinerary of activities/events will be developed and approved by School Administration.
- Behavioral expectations for students will be communicated to students and parents.
- Event/Activity is in compliance with all Rules and Regulations.
- Students will be directed/reminded not to bring anything with them that would not be allowed at school.
Searches may be conducted if there is reasonable suspicion to do so.
- Expectations for supervisors' roles and responsibilities must be clearly communicated.
- All supervisors are to be cleared as a Coach or Volunteer.
- Parameters for when students are not in direct visual supervision are to be developed and communicated.
- Proper sleeping arrangements have been made.
- In-room time and bedcheck parameters must be clearly established.
- Adequate student to supervisor ratio has been established that is appropriate for the activity/events planned.
- Adequate supervision has been arranged for given gender and special needs of students.
- It is understood by all that supervisory responsibility for students is for the duration of the trip.
- It is understood that under no circumstances are supervisors to engage in the use of alcohol or illegal substances.
- Medical / Nutritional special needs of student have been accommodated.

School Administrator Signature

Lead Supervisor Signature