

## Instructions Parent/Student Portal Account

Please note: an email address is required to create a portal account.  
For a free email account, visit [www.yahoo.com](http://www.yahoo.com)

**Step 1: Log on to the website:** <https://parent.eduhsd.k12.ca.us>

Welcome to  
**aeries**™

Email Address:

Password:

**Log In**

[Create New Account](#) [Forgot Your Password?](#)

ABI Version 3.5.12.01

**Step 2: Select Create New Account**

**Step 3: Select "Parent" or "Student" account**

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**Step 1**  
**Account Type - Student or Parent/Guardian**

Parent  Student

NOTE - this choice is for account management purposes only and will not affect the capabilities of the created account. Please choose the correct account type.

**Step 4: Enter email address and password**

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**Step 2**  
**Account Information**

Email Address:

Verify Email Address:

Choose Password:

Retype Password:

A verification email will be sent to your email address from  
**AccountAdmin@district.k12.ca.us**.  
Before continuing, Please add this email address to your "contacts" or "safe senders" list  
to ensure you receive this email.

**Step 5: Access the verification email from your email account and follow the directions in the email.**

**Step 6: Using the account information (provided by your school), enter the required information.**

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**Step 4**  
**Student Verification**

**Please Enter The Following Information About Your Student**

**Student Permanent ID Number:**

**Student Home Telephone Number:**

**Verification Code:**  [Help](#)

**Step 7: (Parent Accounts only) Select the contact record that represents you:**

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**Step 5**  
**Emergency Contact Verification**

**Chris R Smith has been added to your account.**

**Please choose the Contact record that represents you so the email address can be properly updated.**

Name	Relation
<input checked="" type="radio"/> John Smith	Father
<input type="radio"/> Amanda Smith	Mother
<input type="radio"/> Kathy Horsely	
<input type="radio"/> Dr. Fred Jones	
<input type="radio"/> None of the above	

**Step 8: Return to the login screen and login!**

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